

Sixways Patient Participation Group – Wednesday 14th June 2023 at 12.30pm

Attendees: Ceri Gardener – Sixways Practice Manager
DE; AF, JL, KM.

1. Welcome and apologies.

Apologies: Mrs J; Mrs T, Mrs B.

2. Minutes of last meeting.

Informal meeting minutes from 17.5.23 approved.

3. Pharmacists Rotas

Following recent recruitment, the Pharmacists at Sixways rota from 1st July will be:

Monday (am)	Lydia
Tuesday	Nikita
Wednesday	Agnes
Thursday	Nikita
Friday (am)	Lydia

4. Review of Carers coffee morning Tuesday 6th June

All in attendance felt this had gone very well. J thought that K had done a good job in speaking and 'pulling' the session together. Ceri said that the practice would like to continue with these sessions but over a lunchtime period when there are no surgeries running as there was some confusion with patients in the waiting room. This would also mean the whole waiting room could be used rather than partitioning it off.

Discussed frequency going forward and agreed alternate months. The practice will contact appropriate patients and advertise on their website/social media. Agreed to include Leona (social prescriber) who has numerous local contacts to come and speak.

Further discussion took place around the potential and scope of these carers' sessions going forward as they become established.

As an aside, raised the 'message in a bottle' service provided by local Lions groups: this is where 'in case of emergency' information is stored in a person's fridge and highlighted with stickers should they need emergency services to attend. Particularly useful for people who live alone. Action: K to contact Cheltenham Lions to see if they offer that locally.

5. Election of Chair and Secretary

As K had done such a sterling job at the Carers coffee morning, unanimous vote for him to become chair which he accepted as a 12-month tenure.

Ceri nominated A for Secretary which was unanimously agreed. A accepted, again with a 12-month tenure.

D's efforts with the refreshments were acknowledged and she is the PPG Social Secretary.

Ceri will email terms of reference documents which were previously agreed with the minutes for signatures.

6. Any other business.

- Introduced all to Georgie (Reception/Admin Manager) who updates Facebook and our website. If PPG members wish to add anything, please email her.

Next Meeting: Friday 28th July 1230 – 1330 at Sixways Clinic